

*The Corporation of the Township of Plummer Additional*

RR # 2, 38 Railway Crescent

Bruce Mines ON POR ICO

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**Minutes April 22, 2020**

Regular COUNCIL MEETING

Electronic Meeting

Call to Order Regular Council Meeting: 6:06 pm

Present:

Council Chambers: Mayor~Beth West, Councillor~Mike Jones

Electronically: Councillors; Janet Gordanier, Keith Hoback, Boris Koehler

Staff (electronically): RWF~Kelly Belisle-Greer, Clerk~Vicky Goertzen-Cooke

Observers: Bob Jeffery, Gina Marie Wilson

1. **ADDENDUM TO THE AGENDA n/a**
2. **DECLARATION OF PECUNIARY INTEREST** – Janet Gordanier on item 18 a, c.
3. **Municipal Staff Report – Roads**
  - a) Roads Working Foreperson Report
    - i. Feb 14-Mar 4
    - ii. Mar 5 –Apr 16

b) Tenders

- i. Gravel – quantity to tender out

ResIn 2020-72 Janet Gordanier Keith Hoback

BE IT RESOLVED THAT this Council approves staff to tender out for up to 1,750 cubic metres of gravel for the following:

- a) 550 cubic metres 5/8" crushed gravel on Section #275 Caribou Road between Government and 6<sup>th</sup> Conc.
- b) 800 cubic metres 5/8" crushed – stockpiled
- c) 400 cubic metres 2" minus – stockpiled. CARRIED

ii. EARSAs Amalgamated Tender results

ResIn 2020-73 Mike Jones Boris Koehler

BE IT RESOLVED THAT this Council approves staff the East Algoma Road Superintendent's Amalgamated Tender for the following:

- a) Surface Treatment \$17,745.52 (+ aggregate mix \$2,873.20)
- b) Culverts \$26,635.42
- c) Calcium \$53,053.50
- d) Grader Blades \$10,023.46
- e) Truck Plow & Wing Blades \$5,355.05

For a total of \$115,686.15 (taxes included). CARRIED

c) EARSAs Minutes Feb 12,2020 (FYI)

d) Tractor Rental – roadside grass cutting

ResIn 2020-74 Keith Hoback Boris Koehler

BE IT RESOLVED THAT this Council approves the Tractor rental from North Shore Tractor for two months in the amount of \$6,300 (plus HST). CARRIED

- K. Belisle-Greer noted observation of a Brushing Machine (rotary head) that Echo Bay has contracted to remove small trees up to 4"-6", possible option for Plummer Township.
- B. Koehler inquired about "grubbers" as an option as well.

- e) ~~Supervisor Due Diligence – Huron Shores – May 20, 2020; registration \$375 –~~ **cancelled for now due to COVID-19 - defer to budget deliberations.**

f) Culvert projects to tender out:

- i. Copper Bay Road – crossroad culvert

**ResIn 2020-defer to budget**

Mike Jones

Janet Gordanier

BE IT RESOLVED THAT this Council approves Tulloch Engineering to oversee and tender out the cross road culvert replacement on Copper Bay Road. **DEFERRED to Budget deliberations.**

- ii. East Line @ Hwy 638 – crossroad culvert

ResIn 2020-75

Boris Koehler

Mike Jones

BE IT RESOLVED THAT this Council approves Tulloch Engineering to oversee and tender out the cross road culvert replacements on East Line Road. **CARRIED**

- This project was submitted to ICIP Green Funding; Twsp is waiting on the status of funding awards from this Ministry yet due to COVID delays.

- g) MDRA – Caribou, Matheson, McPhail

ResIn 2020-76

Boris Koehler

Keith Hoback

WHEREAS there is road work repair pending from the June 10, 2019 Rain Storm, and;

WHEREAS this future cost was estimated at \$26,207.99 under the MDRA Funding Model;

BE IT RESOLVED THAT this Council approves the remaining work to be completed and accepts J.Bean Construction quotes to provide and place quarry rock-gravel on the following roads;

- a) Caribou \$9,487.50 (plus HST)
- b) Matheson \$4036.00 (plus HST)
- c) McPhail \$10,937.50 (plus HST). **CARRIED**

- h) Fifth Concession Improvements (Tulloch)

ResIn 2020-77

Mike Jones

Janet Gordanier

BE IT RESOLVED THAT this Council approves the preliminary design for the Fifth Concession Improvements (under the ICIP Funding Model) submitted by Tulloch Engineering, and;

FURTHER that approval is also granted to coordinate with the solicitor on the required property acquisitions and initiate any required utility relocations. **CARRIED**

- i) Booth Bridge – load limit & widening estimate (Tulloch)

**ResIn 2020-defer to budget**

Janet Gordanier Boris Koehler

BE IT RESOLVED THAT this Council approves Tulloch Engineering to proceed with the Booth Bridge Structural Detailed inspection and load evaluation in the amount of \$\_\_\_\_\_. **DEFERRED to Budget deliberations**

V. Goertzen-Cooke noted that this is separate from the mandatory bi-annual Engineered bridge inspection.

- j) Trunk Road & Jeffery realignment (Tulloch)

ResIn 2020-78

Keith Hoback

Janet Gordanier

BE IT RESOLVED THAT this Council approves the proposed design by Tulloch Engineering for the realignment of Jeffery Road south by removing the approximate 90-degree dog leg to join Jeffery back in with Trunk Road further south than the present junction and;

FURTHER that this Council confirms that the turnaround on Trunk Road by the Bruce Mines Cemetery should be one with the entire circle gravel and available to be driven on. **CARRIED**

K. Belisle-Greer noted that any potential flooding issues will be addressed.

4. PUBLIC PRESENTATIONS: n/a5. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

ResIn 2020-79 Mike Jones Boris Koehler

BE IT RESOLVED THAT this Council approves the April 15th, 2020 minutes as presented. CARRIED

REPORTS:MUNICIPAL STAFF REPORT'S continued:

## 6. Planning &amp; By-law Enforcement (K. Morris)

- a. Building Permit Summary April 17, 2020
- b. Extend Chris Jones, Planner to 2023 (resIn)

ResIn 2020-80 Mike Jones Boris Koehler

WHEREAS By-Law 2018-41 authorized the Mayor and Clerk to enter into an agreement with Municipal Planning Services for the Township's Planning Services and had appointed Chris D. Jones as the Senior Municipal Planner;  
BE IT RESOLVED THAT this council approves to extend the agreement to December 31, 2023. CARRIED

K. Belisle-Greer left the meeting at 6:31 pm

## c. Planning Act Amendments &amp; Building Permits (FYI)

- d. Dan Kerr – request to set up Shooting Range (590 McPhail Rd) – referred to the Twsp Planner;
- Mr. Kerr communicated he would not be paying the required \$100 pre-consult fee for Planning Services;
  - o *All planning matters are to be referred to the Township Planner, it is a user pay system.*
- Mayor B. West noted she received an email from Dan Kerr stating to “feel free to withdraw this application.”
- An April 20<sup>th</sup> email Mr. Kerr noted that he was not interested in changing the zoning from farming and subsequently resigned from all Boards and Committees (included with that is Patricia Kerr's resignation as well).
- No further action on this item; Staff to follow up with OPP Firearms branch that a Shooting Range is not compliant with our Zoning By-Law.

## 7. Clerk/Treasurer/Tax Collector ~ (V. Goertzen-Cooke)

- a. Tax Arrears Dec 31, 2019
- a. ~~Zone 7 – Spring Conference & AMCTO Training – Little Current April 29 – May 1~~ **cancelled for now - defer to budget**
- b. Audit – week of March 30<sup>th</sup> (being done electronically-ongoing)
- c. FYI – MPAC 2020 Property Assessment Update: key dates & milestones
- d. MPAC 2020 subsequent update (April 6); all assessments will remain the same for 2020 and 2021 (unless there has been an improvement to the property).
- e. ADSAB 2020 Levy \$330,219

ResIn 2020-81 Boris Koehler Janet Gordanier

BE IT RESOLVED THAT this council approves the Algoma District Social Services Administration Board 2020 Levy of \$330,219.00. CARRIED

- f. Minister's Letter to Head of Council - Labour Deployment (FYI)
- g. Mayor's electronic meeting April 23<sup>rd</sup> (7pm) – regarding Algoma Public Health reporting (FYI)
- h. AMO COVID Update Staff Reassignment Flexibility Provided (FYI)

\*Bob Jeffery no longer attending the meeting.

## i. Bell, CRTC Broadband Fund

ResIn 2020-82 Mike Jones Boris Koehler

WHEREAS the Canadian Radio-television and Telecommunications Commission (CRTC) has established a Broadband Fund that provides up to \$750 Million over five years to provide broadband internet access services in eligible underserved areas across Canada, and;

WHEREAS an internet speed test at the Plummer Township Office on April 18, 2020 revealed a download speed of 0.97 Mbps and an upload speed of 0.32 Mbps, and;

WHEREAS Bell has stated that if their application is successful it will ensure homes and businesses in our community will benefit from broadband service that provides at a minimum, download and upload speeds of 50 Megabits per second and 10 Mbps, respectively;

BE IT RESOLVED THAT this council supports the application by Bell to the CRTC for a broadband funding application in Plummer Township. CARRIED

j. 2020 Tax Arrears (March 31<sup>st</sup>) & Collection of Taxes:

- Interim Billing was due March 31<sup>st</sup> in one installment; next installments are due September & November.
- Arrears summary provided from 2016 – 2020 at March 31, 2020; Current Arrears are below the average arrears for those prior years where we did not have the Provincial Pandemic Emergency Order issued.
- Concerns noted that people who are struggling financially may not come forward; Council is open to readdressing this issue.
- Consensus to remain status quo for the time being.

## k. Federation of Canadian Municipalities – Municipal Asset Management Program

ResIn 2020-83 Keith Hoback Janet Gordanier

WHEREAS the Federation of Canadian Municipalities, Municipal Asset Management Program (MAMP) has partnered with the Association of Municipalities of Ontario (AMO) to offer fee asset management technical assistance to Ontario Municipalities from August 2020 - September 2021.

BE IT RESOLVED THAT this council agrees to fully support its staff representatives, in consultation with the Municipal Accountant and Engineers as required for the successful completion of this asset management technical assistance project. CARRIED

## 8. Community Fire Safety:

## a) Fire @ 380 Boundary Rd – Fire Chief's concerns

Noted that supplemental Agri-Businesses have been assessed by MPAC as Industrial Tax Class.

- CBO will invite Fire Chief on inspections of Industrial builds to familiarize the Fire Department with the layout should a need arise in the future for fire suppression.

## b) Final 2019 Fire Services Invoice (Town)

ResIn 2020-84 Janet Gordanier Mike Jones

BE IT RESOLVED THAT this council approves payment of the Final 2019 Fire Services invoice from the Town of Bruce Mines in the amount of \$10,094.59 CARRIED

- Mayor West noted appreciation for the services.

## 9. Community Emergency Management Program ~ (M. Jones)

- a. Min of Solicitor General – EMPCPA Township Compliance report for 2019 (Feb 15, 2020) [FYI]
- b. Light Haven Home – request for Evacuation site in case of emergency & recommendations from Roger Lord FMEM Officer.

ResIn 2020-85 Janet Gordanier Keith Hoback

WHEREAS Light Haven Home has requested and been granted the use of the Bruce Station Hall on an annual basis for an alternate Emergency Evacuation Centre, and;

Whereas in the event that there has been a Provincial or Municipal Emergency Declared due to a Pandemic type disease, regard for the load occupancy of 154 people must be observed and capacity will be reduced during a pandemic to accommodate for the recommended social distancing (2 metre separation) to control the spread of the disease.

THEREFORE, be it resolved that this council approves Light Haven Home to utilize the Bruce Station Hall for the term of Council as an alternate Emergency Evacuation Centre. CARRIED

Concerns noted if there is an emergency in both the Town and Township, where do the people go?

- c. To Declare or not Declare a Municipal Emergency - for consideration if we need to do it?
  - i. The Township has not been contacted by any vulnerable citizens yet (Provincial Emergency declared March 17<sup>th</sup>);
  - ii. If we need to engage volunteers or shuffle staff suggest doing one at that time.
  - iii. A Municipal Emergency can be declared at any time; Council consensus to not declare at this time.

## 10. Animal Control: n/a

COMMITTEE REPORTS:

## 11. Health &amp; Health Centre ~ (B. Koehler)

- a) HNWPORC – Minutes Jan 13<sup>th</sup>

## 12. Recreation ~ (B. Koehler)

## 13. Tri-Neighbours &amp; Waste Management ~ (B. Koehler)

- a) Minutes Feb. 12<sup>th</sup>
- b) Transition to Full Producer Responsibility (email Feb. 18<sup>th</sup>)
- c) P. Watson – retirement May 2020
- d) GFL – 2019 Year end Recycling Report (FYI)

## 14. Cemetery ~ (Keith Hoback)

- a) Expedited Death Response process COVID-19:
  - a. Present (new) Law states that no more than 5 people can gather: exception for funerals - no more than 10 at a funeral (while maintaining social distancing of 2 metres).
  - b. Burials are to happen as quickly as possible during the Provincially Declared Pandemic.

## 15. Library, Parks &amp; Hall ~ (B. West)

- a) Library Minutes Feb. 25<sup>th</sup> & Financials Jan 2020
  - 2 part-time Library staff are now laid off until further notice
  - Melissa Allard (CAO) is working part-time in the interim
  - Board has drafted a Budget; to come back to the next meeting.

## 16. Health and Safety ~ (M. Jones)

a) Ongoing discussion/updates/notices regarding COVID-19 with staff/council/public

17. Personnel:

a) Vacation Schedule

Resln 2020-86                      Beth West                      Mike Jones

BE IT RESOLVED THAT this Council approves the vacation schedule as presented with the caveat that due to COVID-19 restrictions it may change. Changes may be worked out within each department upon the Supervisors authorization as long as it does not impact the business operations negatively. CARRIED

b) Cupe Negotiations Mtg for April 21<sup>st</sup> deferred until further notice – no date set

c) Students - no discussion

18. Other:

a) Chamber of Commerce Membership 2020

Resln 2020-87                      Keith Hoback                      Mike Jones

BE IT RESOLVED that this council approves the Chamber of Commerce 2020 membership in the amount of \$55.

CARRIED

b) Trefry Centre – usage numbers for 2019 (FYI)- (*Janet Gordanier declared a conflict*)

c) Madoc Resln – Agriculture Trespass

Resln 2020-88                      Boris Koehler                      Janet Gordanier

WHEREAS per the Township of Madock, Ontario farms have come under increasing threat from trespassers and activists who illegally enter property, barns and buildings, causing significant disruptions to the entire Agri-food sector, and;

WHEREAS these activists are trespassing under fake pretenses to gain entrance onto farm properties, and;

WHEREAS they have seized private property and threatened the health and safety of Ontario farms, employees, livestock and crops, and;

WHEREAS these individuals and organizations are causing health and safety concerns and undue stress to Ontario farmers, their families and their businesses due to the once peaceful protests have escalated to trespassing, invading, barn break-ins and harassment, and;

WHEREAS these incidents distress farmers, their families and employees, and threaten the health of the livestock and crops when activists breach biosecurity protocols, ultimately putting the entire food system at risk;

BE IT RESOLVED that Plummer Additional Township supports the new proposed legislation, *Bill 156: Security from Trespass and Protecting Food Safety Act*. This new legislation is an important way to keep our farm and food supply safe for all Ontarians. Bill 156 provides a balanced approach to protecting farms while recognizing a citizen's right to protest, and;

FURTHER that this new legislation will ensure farm businesses have a legal standing to protect their farm, family and employees, livestock, crops and ultimately the entire food system. CARRIED

d) Tecumseh Resln – 911 misdial

Resln 2020-89                      Boris Koehler                      Janet Gordanier

WHEREAS per the Township of Tecumseh;

- the calls for service for 911 Misdials have risen dramatically in recent years, correlated with the rise in cell phone use
- 911 Misdials must be responded to as if they were legitimate emergency calls
- each 911 call is responded to with two OPP officers at an average time per call of 1.2 hours
- 911 Misdials are common across the Province costing an estimate of millions of dollars

THEREFORE BE IT RESOLVED THAT the Township of Plummer Additional supports the Township of Tecumseh in their efforts to have the Municipal, Federal, and Provincial governments and relevant associations, including but not limited to; the Ontario Association of Police Services Boards (OAPSB), the Ontario Association of Chiefs of Police (OACP), the Federation of Canadian Municipalities (FCM) and the Association of Municipalities of Ontario (AMO), be requested to

lobby the telecommunications industry and smart phone manufacturers to develop a solution to 911 Misdialed.  
CARRIED

e) Tarbutt Resln – recycling

Resln 2020-90 Boris Koehler Janet Gordanier

WHEREAS per the Township of Tarbutt, the Canadian Plastics Industry Alliance states that only 41% of municipalities accept Styrofoam (EPS) in their recycling programs; and

WHEREAS the Canadian Plastics Industry Alliance further states that in 2018 those municipalities recycled 6.7 million kilograms of EPS, which means approximately 9.6 million kilograms of Styrofoam did not get recycled and ended up in municipal landfills; and

WHEREAS the Canadian Plastics Industry Alliance also indicated that in 2018, 113.8 million pounds of Polystyrene (EPF) was recycled, which means 164 million pounds of EPF did not get recycled and ended up in municipal landfills; and

WHEREAS EPS and EPF are not biodegradable and persist in the environment; and

WHEREAS there are acceptable alternatives to EPS and EPF, but little to no pressure on businesses and manufacturers to use such alternatives.

THEREFORE BE IT RESOLVED THAT the Council of the Township of Plummer Additional supports the Township of Tarbutt in their request that the Province take immediate action to become a leader in the world by encouraging research and development into a biodegradable product to replace Styrofoam and Polystyrene; and

FURTHER that the Province place pressure on manufacturers and businesses or offer an incentive to use biodegradable environmentally friendly packaging in place of Styrofoam. CARRIED

f) Trefry Centre – request for funding consideration – *(Janet Gordanier declared a conflict);*

- Request \$812 in funding; the Bruce Station Hall is donated in-kind for Trefry programs;
- Concerns noted over donations to various interest groups especially this year (COVID);
- Clarification as to the operational source of funding for this service requested.

**Resln 2020-DEFEATED** Boris Koehler Mike Jones

WHEREAS the Dr. Trefry Memorial Centre provides affordable and necessary services to seniors and persons with disabilities to allow them to remain in their own homes and communities, and;

WHEREAS they offer many programs including transportation to and from appointments (wheelchair accessible) and Adult Day Out programs along the North Shore from Echo Bay to part of Huron Shores, and;

WHEREAS as of December 2019 Plummer Additional had 5 clients utilizing the Day Out program, 2 utilizing the Transportation and 6 attending the Coffee Connections;

BE IT RESOLVED THAT this council supports the Dr. Trefry Centre in the amount of \$\_\_\_\_\_. **DEFEATED**

19. **UNFINISHED BUSINESS:** n/a

20. **NEW BUSINESS:** n/a

21. **DISBURSEMENTS:**

a) Expenditures Feb 1 – Feb 29, 2020

Resln 2020-91 Boris Koehler Mike Jones

BE IT RESOLVED THAT this Council authorizes payment of the following expenditures for

- Feb 1- 29, 2020: General \$204,103.16; Cemetery \$7,581.59;
- March 1- 31, 2020: General \$157,175.42. CARRIED

b) Financial Statements (reviewed)

c) Collections

Resln 2020-92 Keith Hoback Mike Jones

WHEREAS an invoice of \$257.61 to Leanne Elie (a non-ratepayer) regarding garbage clean-up in 2016 remains unpaid, and;

WHEREAS this account has been turned over to a collection agency;

BE IT RESOLVED that this Council writes this off as uncollectable and removes it from Accounts Receivable. CARRIED

d) Annual Repayment Limit – reviewed (FYI)

22. **BY-LAWS:** n/a

23. **NOTICE OF MOTIONS:** n/a

24. **MEMBERS REPORT (on items other than listed above): (COUNCIL MEMBERS):** n/a

25. **CLOSED SESSION:** n/a

26. **CONFIRMATORY BY-LAW**

Resln 2020-93 Mike Jones Boris Koehler

BE IT RESOLVED THAT this Council gives three readings and approves By-Law No. 2020-15, being a by-law to confirm the proceedings of the meeting(s) held prior to and on April 22, 2020. CARRIED

27. **ADJOURNMENT:**

Resln 2020-94 Keith Hoback Mike Jones

BE IT RESOLVED THAT this Council adjourns the Meeting at 7:30 pm to meet again electronically (until further notice) on May 20, 2020 or at the call of the Mayor. CARRIED

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Mayor ~ Beth West

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Clerk ~ Vicky-Goertzen-Cooke

**Acronyms:**

@ = at

ADSSAB – Algoma District Social Services Administration Board

AGM – Annual General Meeting

AHPS – Arthur Henderson Public School

AODA – Accessibility for Ontarians with Disabilities Act

CBO – Chief Building Official

CEMC – Community Emergency Measures Committee

CERB – Central Emergency reporting Bureau

CF- Carry Forward

CFSO- Community Fire Safety Officer

CUPE - Canadian Union of Public Employees

EARS – East Algoma Roads Superintendents

FYI – for your information

Fed Nor – Federal Economic Development for Northern Ontario

FONOM – Federation of Northern Ontario Municipalities

Frd – forwarded from prior meeting

HNWDRRC - Huron Northwest Doctor Recruitment & Retention Committee

ICIP Investing In Canada Infrastructure Program

OCIF – Ontario Community Infrastructure Fund

OGRA – Ontario Good Roads Association

OMB – Ontario Municipal Board

OMAFRA – Ministry of Agriculture, Food & Rural Affairs

OPP – Ontario Provincial Police

Orig. - Original

OTF – Ontario Trillium Foundation

Min. - Ministry

MNR – Ministry of Natural Resources

MAH – Ministry of Municipal Affairs

MOU – Memorandum of Understanding

MPAC – Municipal Property Assessment Corporation

Mtg - Meeting

MTO – Ministry of Transportation

MWRC – Municipal Waste & Recycling Consultants

N/A – not applicable

RBC – Royal Bank of Canada

Reg. - registration

Rep – Representative

Resln – Resolution

RFQ – Request for Quote

ROMA – Rural Ontario Municipal Association

RWF – Road Working Foreperson

SSM – Sault Ste. Marie

TMM – The Managed Municipality

TSSA – Technical Standards and Safety Authority

TWSP - Township